

ANNUAL GENERAL MEETING 17th July 2021: AGENDA ITEM No.2

REPORT of the STANDING ORDERS COMMITTEE

1. AGENDA

1.1 The order of business will be as per the agenda.

2. STANDING ORDERS (Agenda Item 3)

2.1 Since the EGM in January, the opportunity was taken to review the Standing Orders to ensure that they were still current and in compliance with Company Law, and legal advice was provided. The additional provisions that were included for that meeting under the Corporate Insolvency and Governance Act 2020 (CIGA) are no longer applicable and have been removed.

2.2 The Standing Orders are still broadly similar to the way they have been for past General Meetings, but we have taken the opportunity to make some small amendments (underlined) based upon the advice received and proposed changes to the Articles.

3. APPOINTMENT OF TELLERS

3.1 No Tellers will be elected for this meeting as the votes will be counted electronically.

4. DEBATING PROCEDURE

4.1 This being a virtual AGM, the opportunities for putting questions and expressing views will need to be carefully managed, members are therefore reminded of the need to be concise when contributing, and to conclude their contribution as quickly as possible. Contributions should be planned not to exceed a maximum of 4 minutes.

4.2 Members wishing to speak on any resolution should add their name, who they represent and whether they wish to speak for or against the resolution to the 'Q & A' box, which will be monitored to try and enable the Chairman to achieve a balanced discussion. All questions or contributions should be made verbally and the 'Q & A' should not be used to type questions or comments.

4.3 It will be noted that there are a couple of resolutions that deal with the same subject but seek a slightly different outcomes i.e. Special Resolutions 5/6 and 8/9. In these circumstances, should the first resolution debated achieve the necessary support and pass, the second resolution will not be heard and deemed to fail.

5. COUNTING OF CARD VOTES (POLL)

5.1 All card (poll) votes will be submitted electronically and will be validated and counted via the Mi-Voice voting system, and overseen by the Returning Officer.

6. BUSINESS CONDUCTED

6.1 Members of the SOC have remained in close contact through email/telephone/Zoom and have corresponded with Table Tennis England and the Rules Committee as necessary.

6.2 Following the Extraordinary General Meeting in January, a number of observations and questions were raised by the Standing Orders Committee over some of the issues that arose from the Zoom meeting. Where necessary, legal advice was sought and at the same time the Standing Orders were reviewed as mentioned at 2 above. It will be noted that guidance has now been included on the withdrawal of resolutions once the Notice of the meeting has been issued. The method for dealing with two similar special resolutions with different outcomes (SO 5.2) has now been updated to reflect the latest legal advice provided.

6.3. We are pleased that the opportunity has been taken to improve the poll voting procedures for this meeting and we have been fully consulted with viewing and trialling the system used by Mi-Voice voting software. We are, however, conscious that some members may not initially be totally comfortable with use of the software, and encourage anyone with doubts to join in the trial being proposed by TTE ahead of the AGM. Once familiar it becomes very intuitive and all members should be confident of their votes being accurately counted.

6.4. Referring to Ordinary Resolution 21 (voting availability), whilst happy to support the principle of the resolution, the Standing Orders Committee does not believe it appropriate for it to be included in 'Standing Orders' and are fully supportive of the Board and Rules Committee proposal to include this in the Regulations.

7. ELECTION OF STANDING ORDERS COMMITTEE (Agenda Item 12)

7.1 Current members retiring by rotation as shown are D L Hockney (this AGM) and N Le Milliere (2023). D L Hockney is eligible for re-election and has indicated his willingness to stand. Mrs June Watts (2022) wishes to retire from the Committee at this AGM and will not be standing for re-election.

7.2 The meeting will wish to record their thanks to June for her valued guidance and contributions over her many years as part of the Standing Orders Committee.